



VA WEATHERIZATION ASSISTANCE PROGRAM

Information Notice 08-2017

TO: ALL WEATHERIZATION SUB-GRANTEES
FROM: NANCY PALMER, HOUSING PROGRAMS MANAGER *nypalmer*
DATE: 10/5/2017
SUBJECT: LANDLORD CONTRIBUTIONS FOR SMALL MULTIFAMILY WEATHERIZATION

This information supplements Information Notice 03-2016.

Effective immediately, the Virginia Weatherization Assistance Program **will not** require a 15% landlord contribution from the owner of a multifamily building with 4 or less *total* units at the same property or contiguous location. These include duplexes, triplexes, and quadplexes.

This exception does not apply to complexes of small multifamily buildings. A landlord contribution of 15% will still apply to these dwellings. The intent of this policy change is to unburden "part time" landlords who own small multifamily properties and allow clients who live in these types of buildings to be served more easily.

DHCD encourages subgrantees to request the 15% contribution from all landlords but allows the agency the ability to wave the contribution on these smaller buildings if necessary.