



VA WEATHERIZATION ASSISTANCE PROGRAM

Information Notice 07-2017

TO: ALL WEATHERIZATION SUB-GRANTEES
FROM: NANCY PALMER, HOUSING PROGRAMS MANAGER *mpalmer*
DATE: 10/4/2017
SUBJECT: Cost Engineering for measures resulting in SIRs ≥ 1 .

Based on new guidance by the Department of Energy, subgrantees will now have the ability to cut jobs off when the ACPU has been reached, even when some measures resulting in a SIR ≥ 1 have not been installed. This is a departure from past guidance based on **WPN 16-8** that states *"Once approved, all of the prioritized weatherization measures from the audit that meet the SIR ratio requirement must be installed in the unit in the order of cost effectiveness."*

This new guidance will allow subgrantees to better manage their funding sources and provide weatherization services to as many Virginia residents as possible.

The subgrantee shall follow the HEAT-generated list of measures starting with the highest SIR and continue to install measures until they have reached the ACPU threshold. Subgrantees are encouraged to install as many ≥ 1 SIR measures as possible when conducting Wx efforts but the obligation to maintain reasonable job costs still exists for each subgrantee.

Subgrantees may not stop at a measure simply because they do not want to perform it or do not know how to install the measure.

If measures with an SIR ≥ 1 are removed from the measure list due to cost, the HEAT audit must be re-run to ensure the remaining measures will still meet the SIR threshold of ≥ 1 . Audits showing the revised scope of work shall be maintained in the client's file.