

Virginia Department of Housing and Community Development
PAAO Office
2022 Virtual Grant Management Workshop Workbook
A Path Forward



Wednesday, Jan 19, 2022

Day 1 - [Meeting Link](#)

Grant Management Workshop

Plenary

Speaker: Amanda Healy

Notes

[illegible]

Questions to Ask DHCD:

[illegible]

Grant Management Workshop

Speaker: Chase Sawyer & Rachel Jordan

[illegible]

Please make sure to reach out to Chase or Rachel for additional information

[illegible]

Grant Management Workshop

Speaker: Carlton Hassell

[illegible][illegible]

Wednesday, Jan 19, 2022

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Grant Management Workshop

Tracking 101

Speaker: Elizabeth Boehringer

Notes

[illegible]

Questions for DHCD?

[illegible]

Wednesday, Jan 19, 2022

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Grant Management Workshop

What to Expect When You're Expecting a Virtual Compliance Review

Speaker: Kathi Boatright

Notes:

[illegible]

Questions to Consider:

- What can I do to better prepare for a virtual compliance review?
- What are 1-2 Takeaways from this session?

[illegible]

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Additional Note Page

Session	Notes

Additional Questions to ask my CD Specialist?

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Additional Links which may be helpful

HUD Resources:

[Learning Pathways - HUD Exchange](#)

Virtual learning classes / on demand videos on a variety of topics

[HUD Community Resilience Toolkit \(hudexchange.info\)](#)

After an emergency/ disaster

[Environmental Assessment - HUD Exchange](#)

Up to date information on Environmental Assessments

[HUDTOOLKITFORECLOSURE.PDF](#)

How to avoid Foreclosure Scams

[U.S. Department of Housing and Urban Development \(HUD\)](#)

HUD approved Housing Counselor List for Virginia

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Thursday, Jan 20, 2022

Day 2 - [Meeting Link](#)

Grant Management Workshop

Layering LEAD with Other Programs

Speaker: Susan Hill

Notes:

[illegible]

Questions to Consider:

- In my current or proposed housing projects, are there homes built prior to 1978? If so reach out to your CD Specialist
- What are 1-2 Takeaways from this session?

[illegible]

Thursday, Jan 20, 2022

Day 2 - [Meeting Link](#)

Grant Management Workshop

Federal Regulations 101- FLS & ERR at Warp Speed

Speaker: Elizabeth Boehringer & Kelly Charapich

Notes:

Questions to Consider:

- Both of these topics will be covered during in-depth training in February/March- what 2-3 items would you like to see covered during the comprehensive training?

[illegible]

Thursday, Jan 20, 2022

Day 2 - [Meeting Link](#)

Grant Management Workshop

Still Telling Your Story Via Reports and Data

Speaker: Melissa Mason

Notes:

[illegible]

Questions to Consider:

- What can I do to better collect this data year round?
- What are 1-2 Takeaways from this session?

[illegible]

Thursday, Jan 20, 2022

Day 2 - [Meeting Link](#)

Grant Management Workshop

This and That- Things You Need to Know to Keep Your Project Going Smoothly

Speaker: Joanne Peerman

Notes:

Questions to Consider:

- What one thing could I implement within the next 60-90 days?
- What are 1-2 Takeaways from this session?

[illegible]

Thursday, Jan 20, 2022

Day 2 - [Meeting Link](#)

Grant Management Workshop

Success and Obstacles- Chilhowie- A Grantee's Story

Speaker: John Clark- Town Manager

Angela Wolfe-Mount Rogers PDC

Denis Amos- VP of Engineering in Hurt & Proffitt

Notes:

[illegible]

Questions to Consider:

- If you have been a part of a Downtown Revitalization, what are the biggest obstacles you have faced?
- What are some things that DHCD can do to assist better with Downtown projects?

[illegible]

Thursday, Jan 20, 2022

Day 2 - [Meeting Link](#)

Grant Management Workshop

CAMS- Updated Guide with Questions and Answers

Speaker: Lauren Kunkel

Notes:

[illegible]

Questions to Consider:

- Who should be assigned/ monitor the registration/authorizations of Staff?
- How often should this information be reviewed?

[illegible]

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Friday, Jan 21, 2022

Day 3 - [Meeting Link](#)

Grant Management Workshop

State Procurement and eVA

Speaker: Christopher Mattox

Notes:

[illegible]

Questions to Consider:

- Who should be assigned to monitor the eVA website for each new project?
- What is one takeaway from this presentation?

[illegible]

Friday, Jan 21, 2022

Day 3 - [Meeting Link](#)

Grant Management Workshop

Strategic Communications

Speaker: **CHERI Miles**

Notes:

[illegible]

Questions to Consider:

- Who is in your circle- who do you need to add?
- What is your current communication process? What needs to be updated?
- What is one takeaway from this presentation?

[illegible]

Friday, Jan 21, 2022

Day 3 - [Meeting Link](#)

Grant Management Workshop

Finance Question and Answers

Speaker: Tonya Thomas

Notes:

[illegible]

Questions to Consider:

- What are 1-2 takeaways from this presentation?
- If we are new to DHCD, who needs to complete the W9 right away?

[illegible]

Friday, Jan 21, 2022

Day 3 - [Meeting Link](#)

Grant Management Workshop

Facilitating Difficult Conversations Successfully

Speaker: Ramona Chapman

Notes:

[illegible]

Questions to Consider:

- What is one thing I can do to prepare for a difficult conversation?
- What are ways to bring the conversation back on track if it begins to lose focus?

[illegible]

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Grant Management Workshop

Success Story- ARS

Speaker: LaShawn Fortes, Manager, Norfolk RHA

Notes:

[illegible]

Questions to Consider:

- How could I work with our PDC, RHA, local community development office to create a similar project?
- What is one takeaway from this presentation?

[illegible]

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