



Ralph S. Northam
Governor

R. Brian Ball
Secretary of
Commerce and Trade

COMMONWEALTH of VIRGINIA

Erik C. Johnston
Director

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

MINUTES

Regular Meeting

Commission on Local Government

10:00 a.m., March 14, 2019

The Virginia Housing Center

Board Room

4224 Cox Road

Glen Allen, Virginia

Members Present

R. Michael Amyx, Chair
Rosemary M. Mahan, Vice-Chair
Diane M. Linderman, PE

Members Absent

Kimble Reynolds, Jr.

Staff Present

J. David Conmy, Local Government Policy Administrator
Ali Akbor, Senior Public Finance Analyst
Kristen Dahlman, Senior Policy Analyst
Thomas King, Administrative Assistant

Call to Order

The Commission on Local Government (CLG) Chair, Mr. R. Michael Amyx, called the meeting to order at 10:00 a.m.

I. Administration

Mr. Conmy noted several minor changes to the format of the minutes. Ms. Mahan noted a grammatical change on the third page, and she moved to approve the minutes as edited. The motion was seconded by Ms. Linderman and minutes were approved.

Mr. Amyx opened the floor to receive comments from the public in attendance. No comments from the public were received; the public comment period was then closed.

Mr. Conmy presented an update on staff activities, the Virginia Local Government Managers Association conference, and shared other staff updates. Mr. Conmy presented information on potential

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upcoming cases, specifically in the Town of Dublin, reversion in Martinsville, and the consolidation of the Town of Brookneal with Campbell County. Ms. Dahlman gave updates on the Southwest Virginia Revenue Sharing case. Mr. Conmy continued updates on news stories relevant to the Commissions duties. He went into more detail about the potential Town of Brookneal case in Campbell County.

II. Assessment of State and Federal Mandates on Local Government

Ms. Dahlman presented the schedule for FY2020 which included four mandates. The agencies conducting the assessments for FY2020 will be the Auditor of Public Accounts, Department of Aging and Rehabilitative Services, and the Department of Education. Ms. Mahan motioned to accept the timeline, and the Commission unanimously passed the motion to accept the schedule of assessments of State and Federal Mandates on Local Government.

III. Commending Resolution for Ms. Vickie Hull

Mr. Conmy introduced the commending resolution for Ms. Hull, but suggested that the Commission may wish to consider deferring action on the resolution until all Commissioners are present for a meeting in order to sign the resolution. He added that he would also draft a resolution for Ms. Lindsay Barker. Ms. Linderman motioned to delay approval of the resolution commending Vickie Hull until May when the full Commission would be in attendance; the motion passed unanimously.

IV. 2019 Survey of Cash Proffers – Survey Instrument

Ms. Dahlman updated the Commission on the process for surveying localities about cash proffers for the 2018-19 Fiscal Year. The Commission is required to collect this data to be submitted by November 30, 2019, to the General Assembly. Ms. Mahan motioned to accept the survey as written and proceed with sending out the survey in July. The Commission passed the motion unanimously.

V. Citizen-Initiated Petition for Annexation in Town of Culpeper and Culpeper County

Mr. Conmy updated the Commission on the citizen-initiated petition for annexation in Culpeper County and the Town of Culpeper. He noted that the Commission's offer for mediation assistance to settle the annexation matter was declined by the parties. The County's response to the citizen's Notice was received, and printed copies were shared with the Commissioners. The Commission is scheduled to tour the site, hear oral presentations, and attend a public hearing on the issue at their regularly scheduled May meeting. The Commission is reviewing schedules and will determine specific dates for these matters: either May 8th and 9th or May 9th and 10th. Mr. Conmy also shared copies of the Commission's Canons of Conduct as it relates to the Commission's review of the case and summarized the information contained therein.

VI. Fiscal Stress Report for 2016/2017

Mr. Akbor noted that the Fiscal Stress Report remains incomplete due to the missing data from one locality. If the data is not furnished in time for the July regularly scheduled meeting, Mr. Akbor will proceed to produce the next updated Fiscal Stress Report using the previous year's data for the one locality who had not submitted their information to the Auditor of Public Accounts.

VII. 2019 General Assembly Session Update

Mr. Conmy gave metrics on the number of bills and fiscal impact statements produced by the agency. He noted that staff produced 269 unique Legislative Assessment Summaries (LAS), Enrolled Bill Reports (EBR), and Fiscal Impact Statements (FIS).

Mr. Akbor presented information on Fiscal Impact Statements and the certain bills that were of note to the fiscal impact of the Commonwealth. He shared a handout summarizing details on each FIS assignment and the participation rate of the local volunteers.

Ms. Dahlman summarized several bills that passed the General Assembly related to the agency or that pertained to local government affairs. She provided a handout, which summarized these bills for the Commissioners.

Finally, Mr. Conmy summarized agency related matters in the conference report version of the biennial budget, including the Evictions Diversion Pilot program, Virginia Telecommunications Initiative, changes to the GO Virginia program, and other agency-related matters. He also mentioned several items of local government interest in the budget and shared copies of budget summaries produced by VACo and VML, which contained more thorough details on the matter.

VIII. Other

Mr. Amyx asked if there was any other business for the Commission to discuss. There appeared to be no additional items for consideration.

IX. Schedule of Regular Meetings

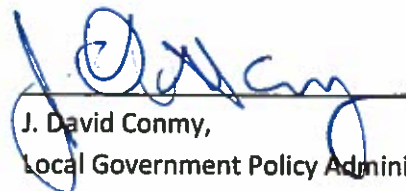
Mr. Conmy presented the schedule of meetings for 2019 and stated that generally the meetings will occur on the second Thursday of odd-numbered months. Pending approval by the Commissioners of the specific dates for the Commission's review of the citizen-initiated Culpeper annexation case, the next meeting is scheduled in May.

X. Adjournment

By consensus of the Commission, Mr. Amyx called the meeting adjourned at 11:35 a.m.



R. Michael Amyx,
Chair



J. David Conmy,
Local Government Policy Administrator