PUBLIC SERVICES FACT SHEET

Public Service activities cover a wide range of projects designed to respond to a timely or pertinent community need. Public Service activities are eligible for $250,000 in grant funding for single locality-led projects and up to $1,000,000 for regional projects (in which the project is meeting a regional community need or benefitting multiple localities). CDBG-funded public service activities must meet the benefit to Low-to-Moderate Income individuals or Urgent Need National Objectives. Such activities include, but are not limited to:

- Employment services (e.g. job training)
- Child care
- Health services
- Substance abuse services (e.g. counseling and treatment)
- Fair housing counseling
- Education programs
- Energy conservation
- Services for senior citizens
- Services for homeless persons
- Food security
- Welfare services (excluding income payments)
- Down payment assistance

CDBG funds may be used to pay for operations, supplies, and materials to operate and/or maintain the portion of the facility in which the public service is located.

To utilize CDBG funds for a public service, the service must be either:

– A new service; or

– A quantifiable increase in the level of an existing service.

NATIONAL OBJECTIVE

Select one of the three national objectives:

1. Benefit to low and moderate income persons
2. Addresses an urgent need

PROECT DETAILS

Provide a brief description of the proposed project. In particular, provide details of these three key areas: approach to be utilized, community need & justification, and benefit to low to moderate-income (LMI) Income persons/households.

Select *ONE activity that best describes population served:*

☐ Health Services   ☐ Battered and Abused Spouse Services

☐ Mental Health Services   ☐ Child Care Services

☐ Employment Services   ☐ Senior Services (age 62 and over)

☐ Housing Services   ☐ Food Security

☐ General Public Services (does not include: screening for lead-based paint/lead hazard poisoning, subsistence payments, taxes, and security deposits.)

How was this activity determined as a community need (i.e. result of a Planning Grant or other project, Community Needs Assessment, community input, community plan/study, etc.)? Describe the methodology used to determine this activity as a community need.

List evaluation tools the organization will use to track and monitor the progress of the activity.

Estimated total number of persons/households benefiting from this activity - measured as: unique persons or unique households (specify):

Performance measurements apply to those served. Within the beneficiaries served, what is the proposed number to be reported as <u>new</u> – defined as persons/households who have never before used this program/activity?

For persons/households who are not using your program/activity for the first time, what is the estimated number to be reported as having access to an improved service due to the CDBG funding?

Describe how your existing program/activity, will be expanded. Provide a QUANTIFIABLE INCREASE in the level of existing service:

☐ This is a new program/activity.

☐ This is an existing program/activity. If applying for an existing program/activity, describe how your activity will be expanded and provide a quantifiable increase.

Has your agency received CDBG or other federal funds for the proposed activity at any point prior to the date of application?
No ☐   Yes ☐ *If yes, provide the dates and funding award amount.

How will your organization implement this activity? What is the organizational structure in place to sustain the activity? (How will the implementation be achieved? What is the organizational management structure? Are all roles of the grants management team filled?) Provide an organization chart or description as an attachment in CAMS.

What is the long-term funding plan for this proposed activity after all CDBG funds have been expended?

Please provide all updated budget information (cost estimates, PER/PAR, etc.) as an attachment in CAMS.

If a building or other facility is included in the proposed project, describe the facility ownership and maintenance structure (i.e. is there a long-term lease, any liens on the property, etc.).

Applications will be ranked and scored on the following:

1. Alignment with Submitted Community Plans/Master Plan

2. Organizational Capacity and Grants Management Experience

3. Evidence of Need for Service

4. Statement of Work/Scope of Services (e.g. Timeline and Project Readiness)

5. Budget & Cost Appropriateness