AGENDA

Broadband Advisory Council Meeting August 28, 2023 10:00 a.m. to 12:00 p.m.

In-Person Option:

Virginia, Maryland & Delaware Association of Electric Cooperatives Training Center 1293 Salem Church Rd Palmyra, VA 22963

Virtual Option (via Microsoft Teams): Join on your computer, mobile app or room device

Click here to join the meeting Meeting ID: 245 003 516 652 Passcode: 9e04HN

Download Teams | Join on the web

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+1 434-230-0065,,281238205# United States, Lynchburg Phone Conference ID: 281 238 205# Find a local number | Reset PIN Learn More | Meeting options

- I. Opening
 - a. Call to Order
 - b. Roll Call
- II. **Consent Agenda** a. Approval of Minutes: June 9, 2023 Meeting

III. **Office of Broadband Updates**

Tamarah Holmes, Ph.D, Director, Office of Broadband and Staff

- a. Virginia Telecommunication Initiative FY24 Proposed Guidelines and Criteria Overview
- b. Broadband Equity, Access and Deployment 5-Year Plan Overview
- c. Broadband Equity, Access and Deployment Volume 2 Overview
- d. Line Extension Customer Assistance Program Updates
- e. Other Updates

IV. Make-Ready Discussion **Council Members** V. Public Comment Chairman VI. **New Business Council Members** Chairman

VII. Adjournment **DHCD Staff**

Chairman

Chairman

BROADBAND ADVISORY COUNCIL UNAPPROVED MINUTES June 9, 2023 10:00 AM Virginia Housing Center 4224 Cox Road Glen Allen, VA 23060 Virtual Option provided via Microsoft Teams

Members Present

Delegate Kathy Byron, Chair Senator Ghazala Hashmi Senator Lynwood W. Lewis Delegate David Reid Delegate Thomas Wright, Jr. Delegate James Leftwich Secretary Matt Lohr James Carr Mike Culp Kristie Proctor Casey Logan Steve Sandy Richard Schollman

Members Absent

Senator Jennifer Boysko, Vice Chair Ray LaMura Secretary Caren Merrick

| Call to Order | Delegate Kathy Byron, Chair of the Broadband Advisory Council, called the meeting to order at 10:05 a.m. | |
|---|---|--|
| Roll Call | Chandler Vaughan, Senior Policy Analyst at the Office of Broadband, called the roll and stated that a quorum was present. | |
| Approval of Minutes: January 20, 2023 Meeting | A motion was made and properly seconded to approve the minutes of the January 20, 2023 meeting of the Broadband Advisory Council. The vote was unanimous to adopt the minutes as presented. | |
| Office of Broadband Updates | Dr. Tamarah Holmes and Office of Broadband staff presented an update, including: the announcement of FY2023 Virginia Telecommunication Initiative awards, and the Office's activities under the Broadband Equity, Access, and Deployment (BEAD) Program, including common themes from listening sessions hosted by the Office and an overview of the components of Volume 1 of Virginia's Initial Proposal under the BEAD program, which includes the challenge process to identify all remaining unserved locations in the Commonwealth. | |

| State Digital Opportunity Plan Work Session | Office of Broadband contracted support provided an overview of ongoing and upcoming efforts under the federal Infrastructure Investments and Jobs Act's State Digital Equity Planning Grant Program. This presentation included an overview of research and preliminary findings regarding gaps in broadband affordability and adoption for specific populations in the Commonwealth. The presentation also outlined upcoming stakeholder engagement activities, all of which play a critical role into understanding the entirety of the digital divide. These efforts will inform the development of Virginia's Digital Opportunity Plan. |
|--|--|
| Public Comment | Bob Nichols of Declaration Networks discussed challenges faced by his company on the Eastern Shore of Virginia. These challenges noted in expanding broadband access includes access to backhaul service and the cost prohibitive nature of connecting to existing fiber optic networks to build last mile broadband networks, especially when only one backhaul option is present. |
| New Business | Delegate Byron offered the Broadband Advisory Council explore some of the challenges faced in broadband deployment. Mr. Carr offered to convene other council members to offer a presentation on the make-ready process at the next council meeting. Mr. Sandy requested an update on the Line Extension Customer Assistance Program. Delegate Byron noted the importance of this request also requested an update at the upcoming meeting. |
| Adjournment | Upon a motion made and properly seconded, the meeting was adjourned. |
| | |

Broadband Advisory Council

August 2023 Meeting

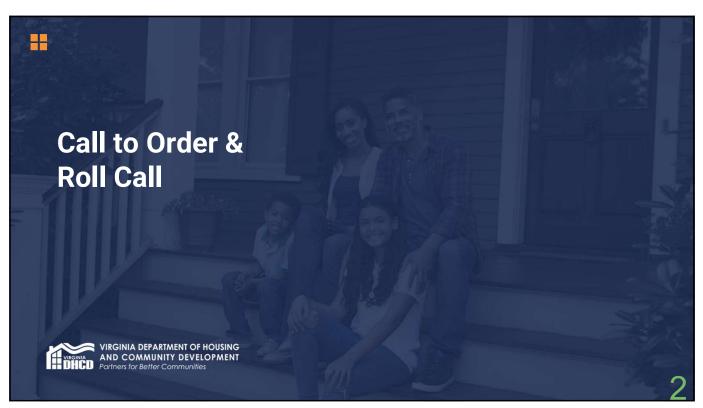
Department of Housing and Community Development

August 28, 2023

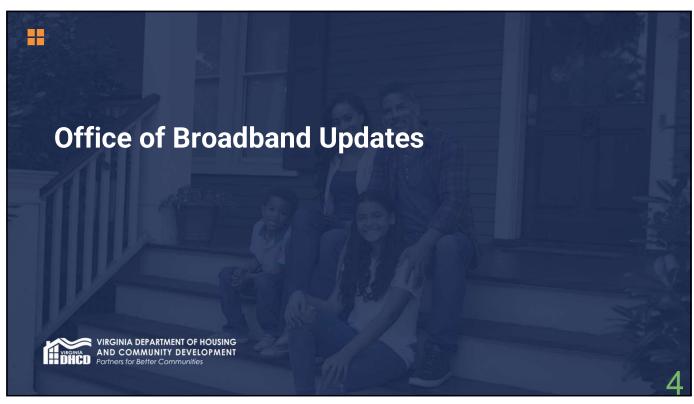












Virginia Telecommunication Initiative FY24 Proposed Guidelines and Criteria Overview



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Virginia Telecommunication Initiative

The Virginia Telecommunication Initiative (VATI) extends broadband service to currently unserved areas. VATI prepares communities to build, utilize, and capitalize on telecommunications infrastructure with the goal of creating strong, competitive communities.



FY2017 – FY2023

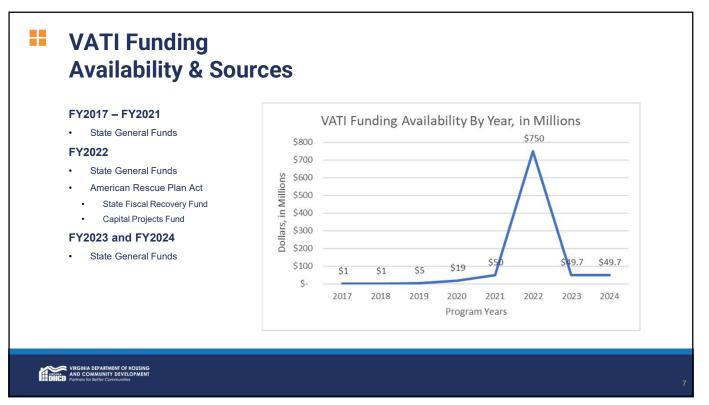
235 Applications Over \$1.2 billion requested

\$935 million awarded \$1.2 billion million leveraged Over 388,000 Locations in Project Areas 87 projects awarded across 80 localities

FY2023 VATI

35 Applications from 50 localities \$302.1 million requested

\$59.5 million awarded (including letter of intent) \$118.6 Million leveraged 5 Localities with No Previous VATI 27,771 connections



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Virginia Telecommunication Initiative Draft Guidelines and Criteria Input Sessions

Broadband Equity, Access, and Deployment (BEAD) Program Funding

The Department of Housing and Community Development's Office of Broadband has been designated by Governor Youngkin to serve as the recipient of, and administering agent for, any BEAD Program funding for the Commonwealth of Virginia. Both BEAD funding utilized for broadband deployment and state general funds will be regarded as under the umbrella of the Virginia Telecommunication Initiative; however, the Office of Broadband will invite proposals for funding under the BEAD program separate of those proposals for state general funds. Proposals received for BEAD funding will be scored, governed, and administered via BEAD and subsequent federal guidance. Proposals received for state general funding will be scored, governed, and administered via FY24 VATI Guidelines and Criteria.

Eligible applicants to each program are encouraged to apply for both funding sources. DHCD reserves the right to make administrative determinations and recommendations on VATI awards of state general funds based on capacity of the internet service provider to accommodate federal requirements of BEAD funds, the funding feasibility of the technology type under BEAD, as well as funding eligibility of areas for state general funding when compared to BEAD, among other factors. DHCD reserves the right to partially award any application and may request applicants provide information for a subset of an area within their original application area during the application process for state general funding.

Applicants are strongly encouraged to contact DHCD prior to submitting applications for BEAD or state general funds to discuss alignment, as well as incongruence, between each program.

Virginia Telecommunication Initiative Draft Guidelines and Criteria Input Sessions

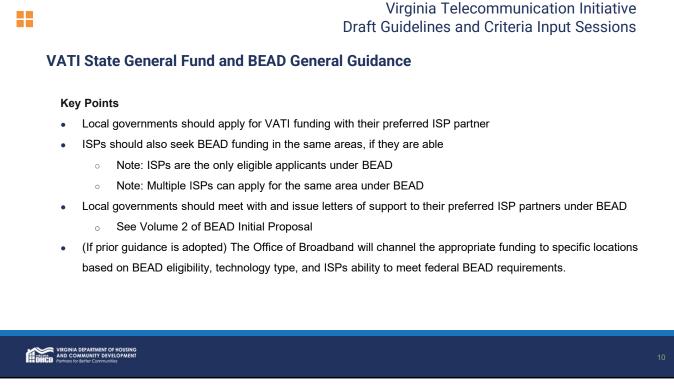
Broadband Equity, Access, and Deployment (BEAD) Program Funding

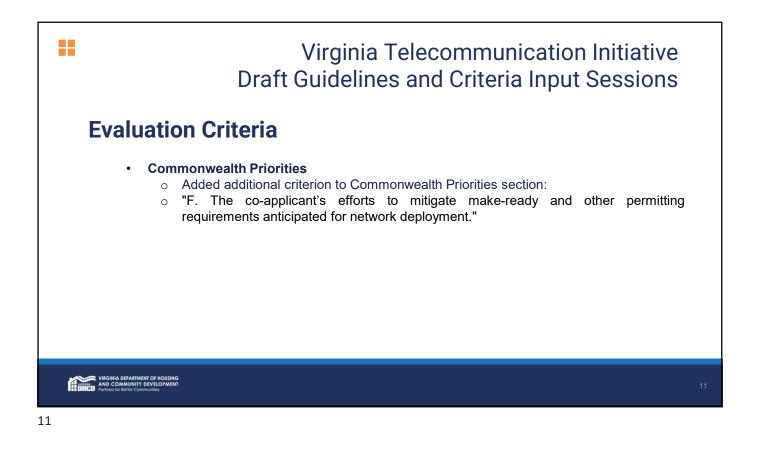
Key Points

- Proposals received for BEAD funding will be scored, governed, and administered via BEAD and subsequent federal guidance. Proposals received for state general funding will be scored, governed, and administered via FY24 VATI Guidelines and Criteria.
- Eligible applicants to each program are encouraged to apply for both funding sources.
- DHCD reserves the right to partially award any application and may request applicants provide information for a subset of an area within their original application area during the application process for state general funding.
- Applicants are strongly encouraged to contact DHCD prior to submitting applications for BEAD or state general funds to discuss alignment, as well as incongruence, between each program.

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| Virginia Telecommunication Initiative Draft Guidelines and Criteria Input Sessions Evaluation Criteria – Totals Unchanged | | | |
|--|-------------|-------------|--|
| Category | 2023 Points | 2024 Points | |
| Project Description and Need | 75 | 75 | |
| Project Readiness | 40 | 40 | |
| Budget and Cost Appropriateness | 135 | 135 | |
| Budget and Oost Appropriateriess | | | |
| Commonwealth Priorities | 50 | 50 | |

Broadband Equity, Access, and Deployment Program (BEAD) 5-Year Plan Overview



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BEAD 5-Year Plan Goals and Objectives

- Goal: <u>Invest BEAD funding</u> to achieve functionally universal broadband access, <u>by the end of 2024 to all unserved and underserved locations</u> in the Commonwealth that lack a funded solution for broadband access.
 - Objective: Continue to work with local government and internet service providers to plan shovel-ready, universal broadband projects ready for funding
 - Objective: Remove the barrier of special construction costs for broadband access to locations through line extension programs.
- Goal: Complete construction of BEAD funded projects by 2027-2028.
 - Objective: Support development of broadband and other industry -related workforce to meet the ongoing construction and long-term operation and maintenance needs of broadband networks and associated infrastructure.

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BEAD 5-Year Plan Goals and Objectives

- Goal: To the extent funding is available, promote federal resources for broadband affordability by *increasing ACP utilization by more than 5%* through existing and future efforts.
 - Objective: Fully utilize the Affordable Connectivity Program to lower the cost of broadband services for those that need it most.
- Goal: To the extent funding is available, conduct state-wide needs assessments and **develop programs to reach full broadband adoption**.
 - Objective: Development and implement programs that support smart farming, building a business online, and telehealth, among others
 - Objective: Support sustainable, long-term programs to provide devices, including computers and tablets, to those in need
 - Objective: Develop and promote digital literacy and navigator programs in partnership with multiple institutions across the Commonwealth

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<section-header> Check to the Bead Volume 1 State Broadband Offices are bound to the requirements of the BEAD Notice of Funding Opportunity (NOFO). A summary of these requirements is below: A - Completely Discretionary Anandatory With Some Flexibility. To - Completely Mandatory Braquirements in the NOFO

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How to Read Volume 2

Completely Discretionary Requirements:

Open Access Last Mile Infrastructure Subgrantee Local and Tribal Coordination

Mandatory Requirements, with Some Flexibility:

Low-Cost Broadband Service Option Middle Class Affordability Plan Commitment to Provide Affordable Prices for 1/1 Gbps Service Fair Labor and Employment Laws Highly Skilled Workforce and Workforce Development Buy American Requirements Cost-Sharing / Matching Net Neutrality / Network Management Practices Interconnection – Middle Mile Infrastructure Conduit Access and Excess Capacity (Fiber Projects Only) Equitable and Nondiscriminatory Distribution of Funds Public Awareness Campaigns

Mandatory Requirements:

Managerial Capability Technical Capability Financial Capability, Including Letter of Credit and Legal Opinion Letter **Deployment Deadlines Climate Resilience** Cybersecurity Risk Management Supply Chain Risk Management **Operational Capability** Prohibition on Data Caps Prohibition on Chinese Fiber and Optical Transmission Equipment Customer Access to Service Quality of Service (Speed, Latency, Outages) Civil Rights and Non-Discrimination Laws Eligible and Ineligible Use of Program Funds Property Trust Relationships **Environmental and Historic Preservation** Reporting and Accountability Source: US Telecom

BEAD Application Process

Stage 1 – Pre-Application

- 1. Office of Broadband publishes final list of BEAD-eligible locations
- 2. Internet Providers have 60 days to submit a pre-application, including a letter of interest and shapefiles of where they plan to bid under BEAD
- 3. The Office of Broadband analyzes where overlap exists and forms defined application areas across Virginia
 - This process allows for an apples-toapples comparison

Stage 2 – Full Application

- 1. Office of Broadband publishes application area boundaries.
- 2. Internet providers have 90 days to submit full applications
- 3. Office of Broadband reviews applications, selects recommended awardees
- 4. Recommendations made to Youngkin Administration
- 5. Approved Awards and Process sent to Federal Government for Final Review and Approval
- 6. Awards Announced

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BEAD Scoring Criteria

- 75% is federally mandated to be divided across three criteria: Minimal BEAD Outlay, Affordability, and Fair Labor Practices
- < 25% is discretionary, but must be selected from a list of optional criteria

| | Proposed Scoring Category | Weight |
|---|---|--------|
| D i i i | Minimal BEAD Program Outlay | 45% |
| Primary Criteria: Must Comprise a Total of at least 75% | Affordability | 20% |
| | Fair Labor Practices | 10% |
| Must be Given Some Weight | Speed to Deployment | 5% |
| Optional Criteria (Weight Cannot | Broadband Provider has Consulted Local Government | 10% |
| Exceed Any of Primary Criteria) | Broadband Provider has Received Letter of Support from Local Government | 10% |
| VIRGINIA DEPARTMENT OF HOUSING | | |

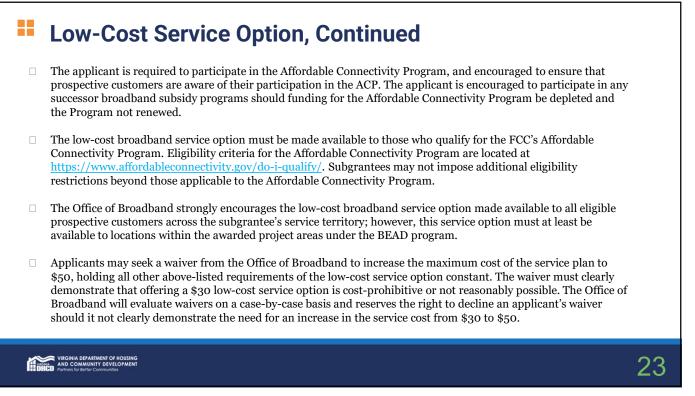
BEAD FAQs What is the maximum we'll pay for a location to be served with fiber? This threshold will be set once applications are received and we can see the direct impacts of a specific threshold (2.4.10) What if we don't receive a proposal to serve an area under BEAD? The Office of Broadband can engage directly with broadband providers (of any technology type) to solicit proposals. (2.4.7) What is the timeline of projects once awarded? The federal deadline is 4 years after a project's award is announced. (BEAD NOFO) Do providers have to submit all information for every application area? No, the Office of Broadband will require only narrative per applicant, with only specific information required for each application area. (2.4.1) 21

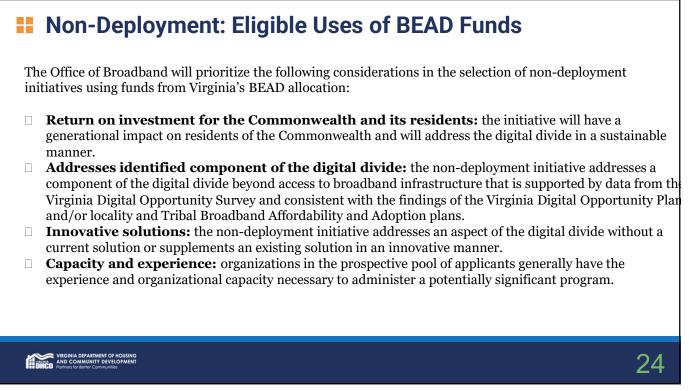
Low-Cost Service Option

As required in the BEAD Notice of Funding Opportunity, subgrantees receiving BEAD funds to deploy broadband infrastructure are required to offer a "low-cost broadband service option" that is available to customers for the useful life of the network assets.

The Office of Broadband defines a low-cost service option as one that meets, at a minimum, the following criteria:

- 1. Costs \$30 per month, inclusive of all fees, taxes, and charges billed to the customer.
- 2. Allows end user to apply for and use ACP and Lifeline subsidies. Demonstrable efforts to inform prospective customers of these programs and the necessary steps to enroll.
- 3. Consistently and reliably provides download speeds of at least 100 Mbps and typical upload speeds of at least 20 Mbps.
- 4. Provides typical latency measurements of no more than 100 milliseconds.
- 5. Not subject to data caps, surcharges, or usage-based throttling. Subject only to same use policies as other subscribers.
- 6. In the event the applicant later offers a low-cost plan with higher speeds downstream and/or upstream, permits Eligible Subscribers that are subscribed to a low-cost broadband service option to upgrade to the new low-cost offering at little to no cost.





III Non-Deployment: Eligible Uses of BEAD Funds

In line with the BEAD Notice of Funding Opportunity, the Office of Broadband will consider supporting non-deployment activities related to the following:

- User training with respect to cybersecurity, privacy, and other digital safety matters.
- □ Remote learning or telehealth services/facilities.
- Digital literacy/upskilling (from beginner-level to advanced).
- □ Computer science, coding and cybersecurity education programs.
- Implementation of Eligible Entity digital equity plans (to supplement, but not to duplicate or supplant, Planning Grant funds received by the Eligible Entity in connection with the Digital Equity Act of 2021).
- □ Broadband sign-up assistance and programs that provide technology support.
- □ Multi-lingual outreach to support adoption and digital literacy.
- □ Prisoner education to promote pre-release digital literacy, job skills, online job acquisition skills, etc.
- □ Digital navigators.
- □ Costs associated with stakeholder engagement, including travel, capacity-building, or contract support.
- Other allowable costs necessary to carrying out programmatic activities of an award, not to include ineligible costs described in Section V.H.2 of the NOFO.
- Activities related to the incorporation of "smart" technologies and capabilities into farming practices.
- □ Broadband adoption initiatives or programs.
- □ Other activities related to non-deployment.

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Line Extension Customer Assistance Program Updates



LECAP Update

As of 8/17/2023, the Line Extension Customer Assistance Program (LECAP) has received nearly 500 applications for cost assistance.

- 166 have qualified via program income requirements
- 165 applicants have not submitted income documentation
- 120 projects are ongoing/complete
 - 89 of those projects are active
 - 31 projects are complete
- 41.7 Miles of Line Extensions
- Average Line Extension: 1,914 feet

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LECAP Update

17 providers have submitted required materials, been approved to participate in LECAP

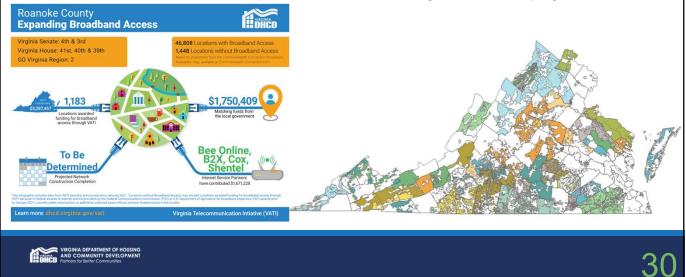
| Broadband Provider | Number of Projects |
|-----------------------------------|--------------------|
| Citizens Telephone Cooperative | 76 |
| Comcast | 11 |
| Breezeline | 9 |
| Shentel | 6 |
| Cox | 4 |
| Point Broadband | 4 |
| ESVBA | 3 |
| Virginia Technology Services | 1 |
| | |
| | |



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Other Updates

- County and City Broadband Profiles are Now Published
- Broadband Dashboard is up to Date with FY23 Project Areas Displayed



Questions & Answers

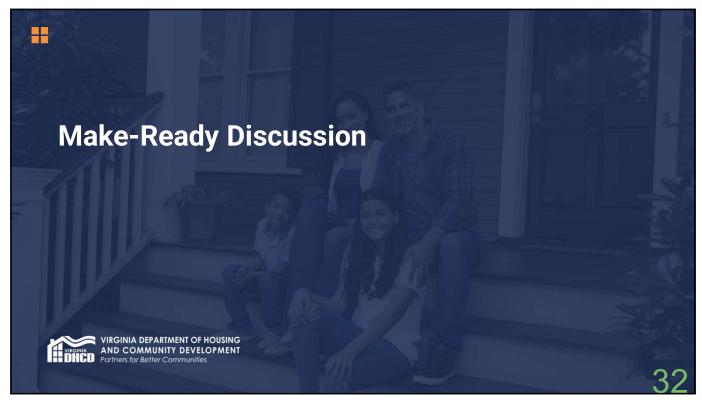


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Contact Us

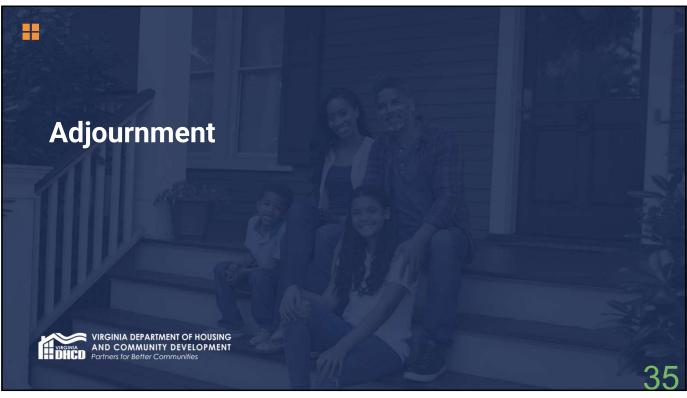
600 East Main Street, Suite 300 Richmond, VA 23219 804-371-7000 www.dhcd.virginia.gov Email: vati@dhcd.virginia.gov













August 28, 2023 Virginia Broadband Advisory Council

Pole Attachments: Legal Framework

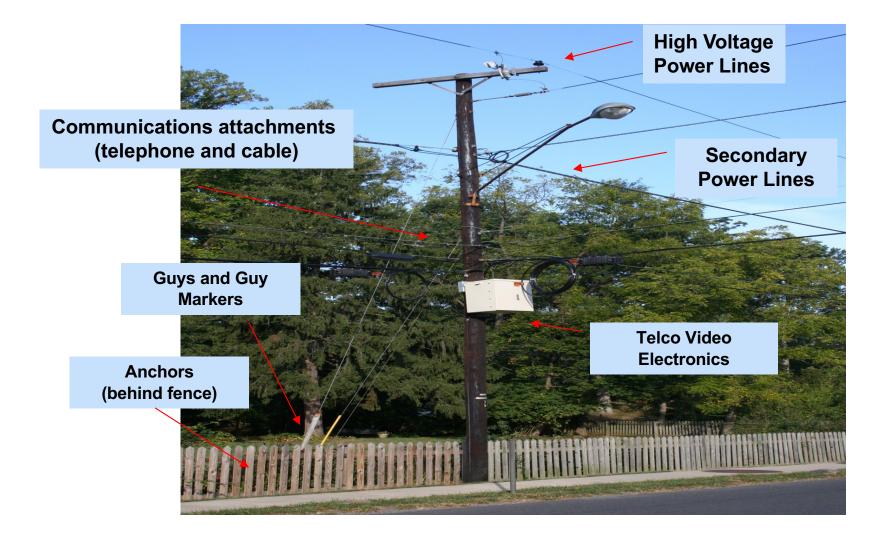
- To promote deployment and competition, federal law <u>requires</u> pole owners (electric utilities and incumbent phone companies) to grant telecommunications providers access to their poles:
 - Access must be made available on a <u>neutral and non-discriminatory</u> basis
 - Access may be denied only on a non-discriminatory basis where there is insufficient capacity and for reasons of safety, reliability and generally applicable engineering reasons
 - Rates, terms and conditions offered to telecommunications providers must be just and reasonable rates
- Specific requirements and procedures are typically set forth in "pole attachment agreements" negotiated between pole owners and individual providers
- FCC regulations and rulings are the primary guide for determining which practices are reasonable (or not) and for determining just and reasonable rates
- ISPs generally prefer aerial deployments due to ~50% reduction in cost/mile

What is on a Typical Pole?

A/B/C: 3-phase primary distribution wires (higher voltage, carrying power from substation) G: transformer (converts high voltage to lower voltage power for use by customers) **D:** power neutral wire (balances load on electrical system) J: power service drop (delivers power to end users) **K: Communications Attachments** (phone, cable and/or fiber)

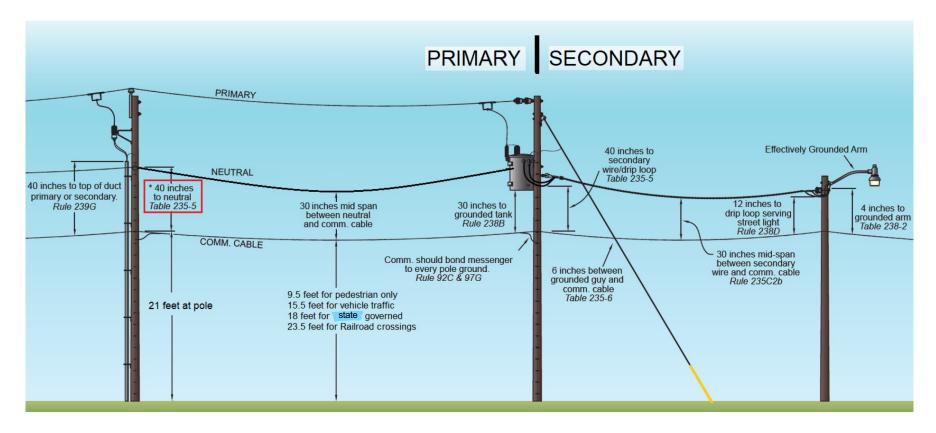
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What is on a Typical Pole?



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Why is Make Ready Required?



- The National Electric Safety Code (NESC) establishes certain minimum clearances that must be maintained between various components of the electric grid, telecommunications infrastructure, and the ground
- Some utilities condition access to their poles on compliance with requirements in addition to the NESC, such as the requirement to conduct Pole Loading Analysis (PLA) when certain conditions are present (span length, angle change, etc.)

What Does "Make Ready" Mean?

- Make ready is the process of preparing utility poles to accommodate new communications attachments
- Make ready generally consists of increasing clearances between lines and/or the ground through one or more of the following:
 - 1) relocating communications lines
 - 2) relocating electric equipment
 - 3) adding additional "mid-span" poles
 - 4) replacing existing poles with taller poles

Step 1: Fielding

• The first step in the make ready process is pole "fielding", during which data about current conditions is collected in the field to inform subsequent engineering and analysis

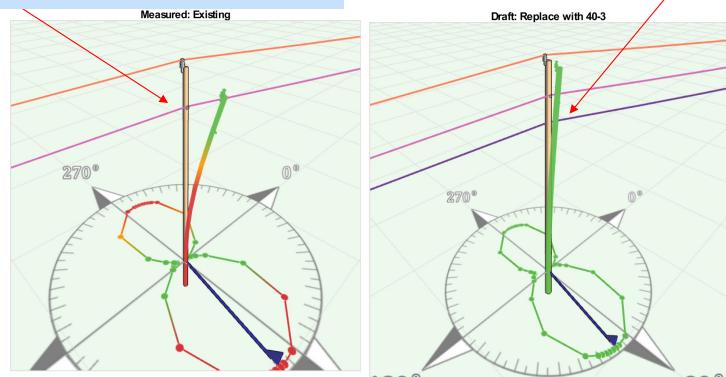


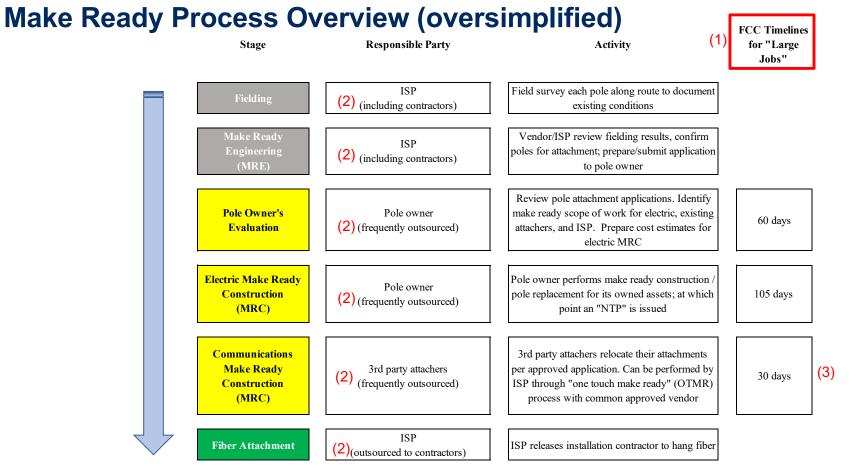


Make Ready Engineering (Pole Loading Analysis)

- Pole loading analysis (PLA) is typically required for ~10% of poles, though requirements vary significantly between pole owners
- PLA is an expensive, time consuming process, usually reserved for significant crossings, sharp angle changes, etc.

This pole fails as it stands (prior to fiber attachment), and is therefore the responsibility of the pole owner The new pole can safety accommodate existing electric equipment and a fiber attachment





1) FCC's make-ready timelines apply to investor-owned utilities (DEV & AEP) and are the baseline for other pole owners (cooperatives, etc.)

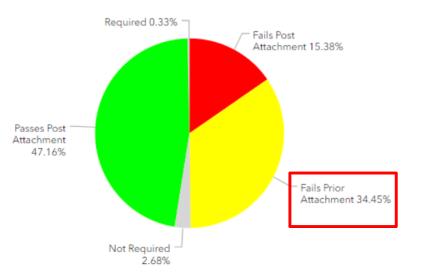
2) Backdrop of unprecedented demand for materials, engineering and construction labor, trends which will accelerate as BEAD funds flow through individual states

3) FCC's OTMR rules intended to reduce delays caused by incumbent attachers

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Make Ready Cost Principles

- Make ready charges must reflect **actual and reasonable** costs
 - Reimbursement, not profit, for pole owner
- Make ready costs are borne by the **<u>cost-causer</u>** generally the new attacher, but:
 - Costs of existing violations are born by the party in violation (including pole owner)
- In this example from Hanover County, ~35% of poles fail <u>prior to attachment</u>
- Regardless of who is responsible for the costs, these poles still have to be replaced before broadband can be delivered
- These are real costs in addition to the VATI project budget
- The timing of this work determines the timing of the VATI project

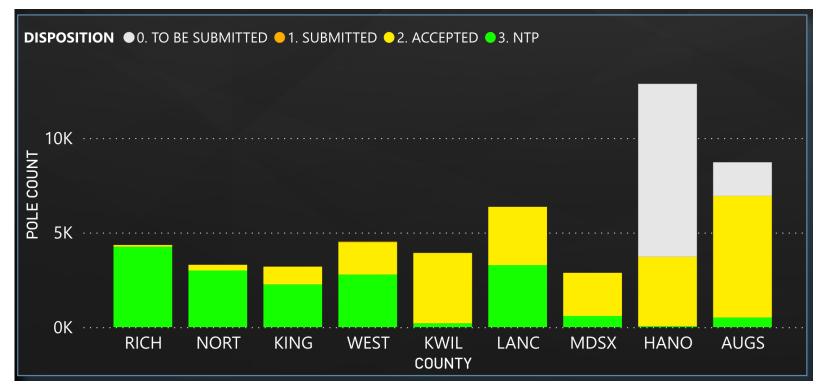


Make Ready is the #1 Issue for Rural Broadband

 Make ready cadence – # of poles NTP'd per month – is what determines the pace of construction for rural, greenfield fiber deployments

• <u>Make ready is the bottleneck</u>

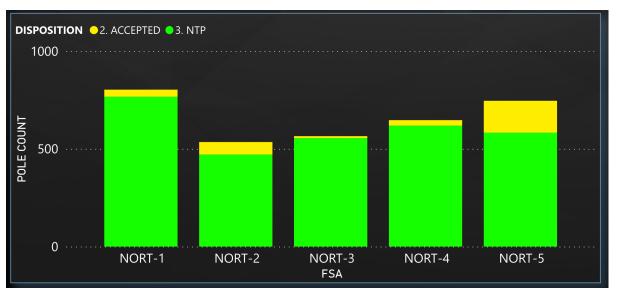
 The scope of the work to be done is <u>unprecedented</u> – for a universal project, assume that ~75% of all poles in the county that don't yet have an attachment will have one before build-out is complete



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Make Ready Examples: Northumberland

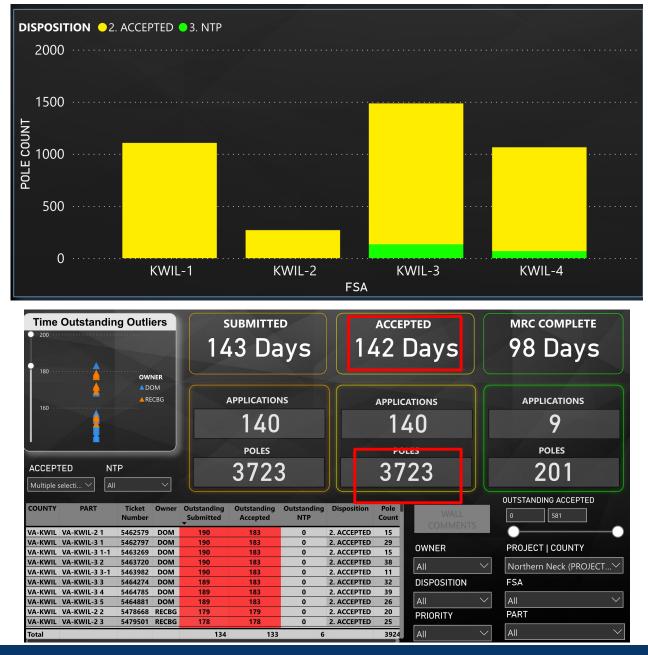
- Service isn't available until the <u>entire FSA</u> is ready (when the whole bar is green)
- APB is waiting for notice to proceed (NTP) on 252 poles across all five FSAs
- The pending applications have been in DEV's queue an average of 234 days
- 234 days is 69 days past FCC rules of 165 days
- This is why last-mile fiber construction is ~60 days behind schedule





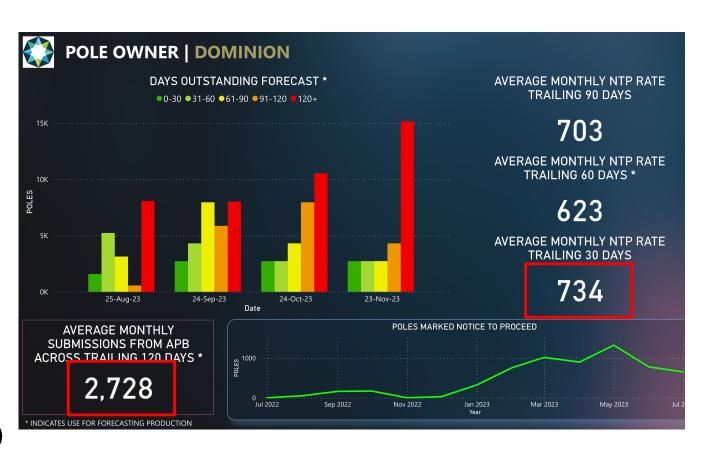
Make Ready Examples: King William

- Construction begins when the <u>entire FSA</u> is ready (when the whole bar is green)
- 3,723 poles have yet to be NTPd
- The oldest applications have been in the pole owner's queue for 183/179 days (DEV/REC)
- The average application has been in the pole owner's queue for 142 days
- ISPs do not have insight into remaining timeline – which frustrates scheduling



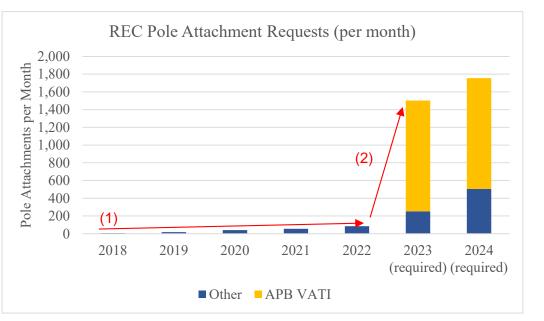
The Make Ready Backlog is Growing Every Day

- APB is submitting ~2,700 poles/month to Dominion
- 2) Dominion is averaging ~700 poles/month NPT
- 3) Every month, the backlog is growing by ~2,000 poles
- 4) This is a snapshot of only one utility (DEV) and only one ISP (APB)
- 5) This is the situation **before** BEAD-funding more than doubles Virginia's investment in broadband



Make Ready Trends: Rappahannock Electric Cooperative

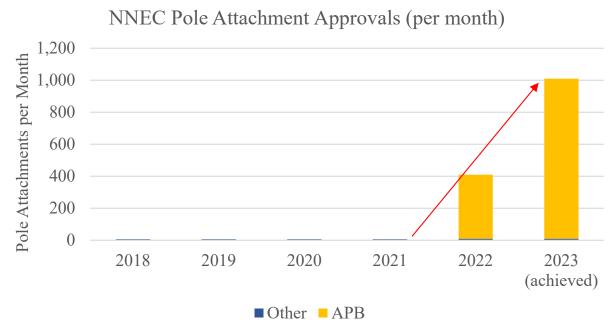
- 1) From 2018 to 2022, REC's average monthly attachment requests increased from 6 poles/month to 85 poles/month
- By Q3 2023, REC will need to be processing an additional 1,250 poles per month, just to keep APB's projects on schedule



- REC is also working with <u>other</u> partners and will see <u>additional</u> attachment requests in the future from existing and future VATI / BEAD Projects
- REC is also building an 800+ mile fiber network of its own (~600 poles replaced)
- REC expects to replace another ~3,000 poles as part of its Firefly partnership

Success Stories: Northern Neck Electric Cooperative

- Prior to working with APB, NNEC processed an average of 6.25 poles/month
- NNEC and APB collaborated to <u>completely overhaul</u> NNEC's make-ready processes to achieve our joint project schedule
 - Automation and visibility
 - Joint procurement / common vendors
 - Unified forecasting, supply chain and procurement
 - Shared commitment to 1,000 poles/month to support broadband construction schedule
 - In 2023, NNEC has averaged 1,000+ poles/month
 - <u>16,000% increase in</u> make ready cadence



Make Ready is the #1 Issue for Rural Broadband

- Make ready cadence # of poles NTP'd per month is what determines the pace of construction for rural, greenfield fiber deployments
- <u>Make ready is the bottleneck</u>
- The scope of the work to be done is *unprecedented*
- <u>All stakeholders</u> must collaborate, coordinate and innovate to timely deliver broadband
- It can be done, but will require continued resources and focus

