

Hurley Flood Relief Program Appeal Form

Please complete the following:

First Name	_____		
Last Name	_____		
Address	_____		
City/State/Zip	_____		
Home Phone	_____	Cell Phone	_____
Email	_____	Application #	_____

I am appealing my Hurley Flood Relief application for the following reason/s. Use additional pages if needed.

By submitting an appeal, I hereby agree to the terms of the Hurley Flood Relief Program Guidelines, as amended, including as they relate to appeals. A copy of the Appeals provisions contained in the Guidelines may be found on page 2 of this form.

I understand that any misrepresentation of information or failure to disclose information requested on this form may disqualify me from participation in the Hurley Flood Relief Program and may be grounds for termination of assistance.

WARNING: It is unlawful to provide false information to the government when applying for federal public benefit programs per the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. §§ 3801-3812.

Appeal Process

Program applicants may contest any application determination or denial based on program policies or assistance calculations by requesting an appeals form from DHCD and emailing to Hurleyrelief@dhcd.virginia.gov OR to DSS.

The appeal process is not an opportunity to submit missing documentation required as part of the initial application. If an applicant fails to file an appeal within ten (10) business days from receipt of a denial in writing via email, the determination is final and the applicant is encouraged to submit a new application only if they have new or different information that will directly affect the application review process. Applicants who file an appeal are encouraged to provide specific facts or circumstances, as well as supporting documents to justify their petition. The Program Administrators have the discretion to accept or reject new documentation based upon its relevance to the circumstances of the appeal. Appeals may be denied or approved in whole or in part after a thorough review of the circumstances, the information already included in an applicant's file, and any relevant new documentation submitted.

How to file an Appeal: To submit an appeal, an applicant must request an appeal form by emailing Hurleyrelief@dhcd.virginia.gov with the subject "Appeal for Application <insert application number>." An applicant must complete the appeal form and email it to Hurleyrelief@dhcd.virginia.gov with a subject line "Appeal for Application <insert application number>" within ten (10) business days of the initial application determination. DSS will assist applicants without access to email and the date of delivery shall be the date that DHCD receives the appeal, not the date on which the appeal was submitted to DSS. The Program will acknowledge receipt of the appeal within three (3) business days, review and make a determination on the appeal within fifteen (15) business days of its receipt, and within five (5) additional business days will convey that determination to the applicant. That determination is final and binding. An applicant may not appeal a determination that is based on the Program's compliance with state statutory requirements.

All information provided by an applicant may be disclosed to appropriate investigatory or law enforcement authorities.

Nothing contained within these Guidelines, the Budget Bill, or the Program shall be deemed or construed so as to (i) confer a private right of action upon any Program applicant or recipient of funds from the Program, or (ii) establish a contract between the Commonwealth, the Virginia Department of Housing and Community Development, or any other agency of the Commonwealth and any Program applicant or recipient of funds from the Program, or (iii) impose any liability in favor of any Program applicant or recipient of funds from the Program against the Commonwealth or the Virginia Department of Housing and Community Development, or any other agency of the Commonwealth.