



VA WEATHERIZATION ASSISTANCE PROGRAM

Information Notice 05-2024

TO: ALL WEATHERIZATION SUB-GRANTEES
FROM: Tim Pettit, Associate Director for Energy Efficiency *TP*
DATE: 11/8/2024
SUBJECT: Weatherization Readiness Fund Average Cost Per Unit Update

Effective Date: Immediately

Purpose:

This Information Notice is to notify the Weatherization Assistance Program (WAP) sub-grantees about the approved State Plan Revision in regard to the Weatherization Readiness Funds (WRF).

Approved Changes:

All Program Years of the Weatherization Readiness Funds (WRF), of the current grant cycle, are allowed to have an Average Cost Per Unit (ACPU) of \$15,000.

- The current grant cycle includes WRF 22, WRF 23 and WRF 24 and all WRF funds must be completed by May 30, 2025 and a final invoice for production and agency costs must be submitted by Friday, June 06, 2025.
- WRF 22 and WRF 23 are no longer restricted to a cap limit.
- All other WRF guidance remains the same, as before.

Key WRF Reminders:

- All WRF jobs must result in a DOE or BIL completion before the end of the current grant cycle, irrespective of program year.
- The WRF job would be a deferral, if readiness funds had not been available.
- All readiness funds, only cover the materials and labor costs for eligible WRF activities. Eligible repairs are defined in the [WAP Annual Plan](#).
- Current Grant Agreements Amendments for WRF 22 and WRF 23 go through December 31, 2024. DHCD will reallocate unspent WRF 22 and WRF 23 funds at its discretion in consultation with impacted subgrantees.