



Webinar will begin at 2:30 PM



Department of Virginia Housing and Community Development

Community Development &
Housing



**VIRGINIA DEPARTMENT OF HOUSING
AND COMMUNITY DEVELOPMENT**
Partners for Better Communities



HOME-ARP Tenant Based Rental Assistance (TBRA) How-to-Apply Webinar

Monday, December 11, 2023
Tuesday, December 12, 2023



VIRGINIA DEPARTMENT OF HOUSING
AND COMMUNITY DEVELOPMENT
Partners for Better Communities



Housekeeping Tips

- **Ask Questions**
 - Feel free to submit questions using the chat feature during the presentation
 - Q&A will be held at the end of the presentation
- **Technical Difficulties**
 - Let us know if you cannot hear us or if we begin to have technical difficulties
- **After the presentation**
 - Recorded presentation will be made available on the DHCD website



Agenda

- DHCD and HSNH Background
- Background of HOME-ARP & HOME-ARP TBRA
- HOME-ARP Tenant Based Rental-Assistance Grant
- Eligible Activities & Application Requirements
- Completing the application in CAMS
- CAMS and Application Tips
- Question and Answer



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DHCD's Mission

DHCD is committed to creating safe, affordable and prosperous communities to live, work and do business in Virginia.



HSNH

Homeless and Special Needs Housing (HSNH) administers a continuum of state- and federally-funded homeless service programs to address housing and stabilization services for individuals and families at-risk of or experiencing homelessness in the commonwealth.





State Goals

- To reduce the length of homelessness
- To reduce the number of new cases of homelessness
- To reduce the number of individuals returning to homelessness



HOME-ARP & Tenant-Based Rental Assistance (TBRA)





HOME-ARP

- 2021 President Biden signed the American Rescue Plan Act
- \$5 billion appropriated to and administered by HUD
- HUD allocated \$39,724,743 of HOME-ARP funding to DHCD



HOME-ARP Tenant-Based Rental Assistance (TBRA)

- DHCD received \$8.1 million (20%) funding to HOME ARP-Tenant Based Rental Assistance (TBRA)
- TBRA program helps individual households, rather than subsidizing particular rental projects
- TBRA assistance moves with the tenant
- The level of TBRA subsidy varies based on household income, particular unit of household selects, and the PJ's rent standard



Qualifying Populations

1. Homeless, as defined in 24 CFR 91.5 – McKinney-Vento
2. At risk of homelessness, as defined in 24 CFR 91.5 - McKinney-Vento
3. Fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking
4. Other Populations where providing supportive services would prevent a family's homelessness
5. Veterans and families that include a veteran that meet criteria of 1-4, above.

Eligible Grantees

Units of local government

Tribal Governments

Nonprofit organizations



Eligible Activities

Rental Assistance

Operating Assistance

Capacity Building



Eligible Activities – Rental Assistance

The goal of Tenant-based rental assistance is to allow individuals and families stable housing and reduce the experience of homelessness.

- Rent Assistance
- Security Deposits
- Utility Deposits
- Project Delivery Costs
 - Staff costs associated with determining household eligibility
 - Staff costs associated with unit inspections



Eligible Activities – Operating Assistance

Reasonable and necessary costs of operating the non-profit organization

- Must not have a particular final cost objective (such as project or activity)
- Must not be directly assignable to HOME-ARP activity or project.



Eligible Activities – Capacity Building Assistance

Reasonable and necessary general operating costs that will result in improvement of organization's ability to carry out HOME-ARP activities

An organization may receive both operating assistance and capacity building assistance.



Applicant Requirements

- Registered Centralized Application and Management System (CAMS) profile
- No outstanding issues



Grant Management Requirements

- Federal Requirements
- Nondiscrimination & Equal Opportunity Requirements
- Disclosure
- Conflict of Interest (Individual & Organizational)
- Financial Statement & Audit



Recordkeeping

- All contractual and project participant records must be maintained for five years at minimum.
- Grantees are required to maintain record of HOME-ARP TBRA participants that are screened and classified as ineligible.-
- **Monitoring** – DHCD is responsible for monitoring the success of programing activities. Be sure to document and keep your records!



RFP & Application Process

Applications must be submitted to DHCD through Centralized Application and Management System (CAMS)

Applications must be submitted in CAMS by 11:59PM on January 16, 2024





Accessing HTF HRG Application

1. Go to the DHCD website, www.dhcd.virginia.gov
2. Click on Access CAMS button in the upper right corner
3. Click Applications and Programs
4. Click Apply on the top menu
5. Select HOME ARP TBRA (2023-2024):
6. Click Go
7. Click Apply



CAMS Tips

- All work in CAMS should be frequently saved
- Google Chrome is the recommended browser
- Work in MS Word and copy and paste into the CAMS text boxes
- The text box will only accommodate text responses. Graphic, tables, charts should not be pasted into the narrative section; instead, include the information in a separate attachment.



CAMS tips (cont.)

- Multiple users can work on, edit, and review application materials
- CAMS will save the application as Incomplete
- Applicant may return repeatedly to CAMS to work on application
- Be sure all work on the application is saved in CAMS
- Once the application is submitted the status will change from Incomplete to Pending



Attachments

Required unless otherwise stated

- Certifications & Assurances
- Applicant Financials
- Letter of Support
- CoC/LPG approved Homeless Services Flow Chart
- Job Description
- MOUs
- Board of Directors
- Budget Tools



Areas for Scoring

- Meeting local housing needs (40%)
- Approach (30%)
- Capacity (30%)



Application Tips

- All components of each question should be addressed in your response.
- **Clearly** describe the proposed project from the beginning of the application.
- Use reliable, relevant, and sufficient data to support your request.



Application Tips (cont.)

- Connect the proposed project back to the CoC/LPG's plan through policy alignment and performance outcomes.
- Clearly describe how the project fits into the local crisis response system and is incorporated into the local coordinated assessment system.
- We want to know who is being served, how they will be served, and how your proposed project will help us end homelessness in Virginia.



Q&A

THANK YOU

Application Deadline:
11:59PM January 16, 2024

For additional questions, please contact:
CAMS Assistance: CAMSHelp@dhcd.virginia.gov

HOME-ARP Rental Assistance:
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Contact Us

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