



VIRGINIA INITIATIVE FOR  
**GROWTH &  
OPPORTUNITY**  
IN EACH REGION

**VIRGINIA GROWTH AND OPPORTUNITY BOARD PROGRAM PERFORMANCE AND EVALUATION  
COMMITTEE**

**October 15, 2024**

**3:30 PM**

**Main Street Center**

**600 E. Main Street., Richmond VA. 23219**

Members Present

Nancy Agee - Virtual (Salem, Virginia; non-  
personal – principal residence is in excess of 60  
miles from the meeting)

Jim Cheng

Cliff Fleet

Leah Fremouw

The Honorable Caren Merrick – Virtual  
(Richmond, Virginia; personal - unforeseen  
circumstance prevented member from traveling)

Todd Stottlemeyer

Members Absent

Delegate Luke Torian

Jon Peterson

Call to Order

Mr. Todd Stottlemeyer, Chair of the Virginia Growth and Opportunity  
(GO Virginia) Board Program Performance and Evaluation  
Committee, called the meeting to order.

Roll Call

Mr. Billy Gammel, GO Virginia Program Administrator for the  
Department of Housing and Community Development (DHCD),  
called the roll, and stated that a quorum was present.

Public Comment

Mr. Stottlemeyer opened the floor for public comment.

No members of the public appeared before the Committee for the  
public comment period.

The public comment period was closed.

Approval of August 9, 2024 Meeting Minutes      Mr. Stottlemeyer presented the meeting minutes of the August 9,  
2024 meeting of the Committee for approval.

A motion was made by Mr. Cheng and seconded by Mr. Fleet to approve the consent agenda. The motion passed.

VITAL Memorandum of Understanding of Mr. Stottlemeyer provided context on Project VITAL, and past state board and PPE committee actions regarding the application and the subsequent memorandum of understanding (MOU) between state agencies regarding how they would support the work of the project. He discussed the August meeting of the committee, in which Deputy Secretary Segura shared concepts for consideration regarding an MOU. Mr. Stottlemeyer shared that the committee had a MOU in front of them today to review and approve.

Ms. Sara Dunnigan, Deputy Director of the Department of Housing and Community Development, shared background information with the committee regarding how the MOU was drafted and discussed with the other parties to the agreement.

Ms. Agee thanked the committee and staff for their work in getting the MOU to the point of being ready for approval by the committee, and shared her excitement about the “Project VITAL” application

Secretary Merrick thanked staff and stakeholders at VIPC and in the Secretariat for their work on the MOU, and noted her excitement about what the projects will accomplish.

A motion was made by Mr. Fleet and seconded by Mr. Cheng to approve the MOU. The motion passed.

Ms. Fremouw asked if the steering committee would stay in place for the duration of the contract performance period. Ms. Dunnigan confirmed that this is her interpretation.

Adjournment The meeting was adjourned.