

2015 Balance of State

HUD CoC Application Timeline:

Process	Date
Ranking Committee Confirmed	September 28, 2015
HUD CoC NOFA and VA BoS Application Timeline Published	September 28, 2015
Request for New Permanent Housing Projects sent to LPGs	September 23, 2015
Notify DHCD of interest for New Permanent Housing Projects	September 28, 2015
Call to discuss New Permanent Housing Projects	September 29- October 2, 2014
Notification of eligible New Permanent Housing Projects	October 5, 2015
ESNAP Submissions for all renewal and new projects	October 21, 2015
*Email submission of required supplementary materials to DHCD – Andriea.ukrop@dhcd.virginia.gov	October 21, 2015
Applications and materials emailed to Ranking Committee Members	October 22, 2015
Ranking Committee Meeting	Week of Oct. 26, 2015
Notification in writing (email) of Project Rankings and Funding for final ESNAP submission	November 3, 2015
*Submission of Appeals	November 5, 2015
Review of Appeals	November 6, 2015
Notification of Appeals outcome	November 9, 2015
Submission project corrections and edits in ESNAPS	Week of November 9, 2015
Final Priority Ranking published	November 10, 2015
HUD CoC Application and Priority Ranking submitted in ESNAPS by DHCD	November 17, 2015
CoC Application published	By November 19, 2015

* Supplementary Materials include:

1. Application Cover Sheet – to be provided
2. Copy of ESNAPS Project Application and Attachments
3. Renewal Projects- Most recent project APR or an APR ranging from the current grant start date and ending Sept. 30, 2015 (if an APR has not yet been submitted to HUD for your renewal project)

*** Appeals Process**

2015 Balance of State Continuum of Care Funding Appeals Process

- Applicants will receive a summary of the ranking process on November 3, 2015.
- Applicants that wish to appeal the ranking committee's decision must notify the Department of Housing and Community Development's CoC Program Coordinator (Andriea Ukrop, andirea.ukrop@dhcd.virginia.gov) in writing via email no later than close of business November 5, 2015 with the following information
 - Agency name and contact information
 - Project name
 - Specific reason for appeal
- **Applicant should note that the Ranking Committee will not use the appeals process as an opportunity to reconsider funding decisions without a clear explanation of the project's grievance with the grant application process in relation to the review by the ranking committee.**
- The Ranking Committee will review all appeals and make final decisions on November 6, 2015 via email vote.
- Applicants will be notified in writing of the appeal outcome not later than November 9, 2015.