



Department of Housing and Community Development

NOTIFICATION OF VACANCY

NOVEMBER 17, 2016

SENIOR CONSTRUCTION INSPECTOR II
(Compliance/ Safety Officer IV)

POSITION #00297

LOCATION:

DHCD
600 E MAIN ST. STE 300
RICHMOND, VA 23219

HIRING RANGE:

\$55,000 – \$70,000 Annually

DUTIES AND RESPONSIBILITIES:

The Department of Housing and Community Development is seeking a knowledgeable individual to administer, monitor, and where authorized, enforce compliance with state and federal building related regulations and provide administrative, technical and enforcement assistance regarding those regulations. The selected individual will coordinate all aspects of the Industrialized Building Industry in cooperation with staff of the SBCO; coordinate with Code Support Leader (CSL) in administrative and technical assistance and support services to clients, boards, and committees, cross-training and developing specialized knowledge in all building and fire related subject matters; assist Manufactured Home Licensing Leader (MHLL) in all aspects of the online Licensing system and related lot audits; assist Manufactured Housing Board Leader (MHBL) and other duties as necessary.

QUALIFICATIONS GUIDE:

The individual will possess comprehensive knowledge of state and federal building related regulations and referenced model codes and standards, building design and construction, industrialized buildings and manufactured homes; comprehensive knowledge and demonstrated ability in administration, inspection and enforcement of building codes. The individual will possess the demonstrated ability to operate a PC and corresponding software to manage a program database and generate reports; ability to read, interpret and apply state and federal standards, regulations, mandates and legal opinions; demonstrated ability to evaluate complex problems and sensitive issues and to negotiate or mediate resolutions; demonstrated ability to research building related issues, organize materials and write technical reports of findings; ability to develop and deliver training programs and technical presentations to diverse groups and professional organizations; ability to prioritize and coordinate multiple, complex and sensitive assignments; and the ability to communicate effectively both orally and in writing. The individual will possess strong interpersonal skills, an Associate or Bachelor degree with a concentration in architecture, engineering, fire science, construction management, or related applied science discipline; progressive experience in code enforcement and investigations, engineering, architecture, construction, manufactured housing, industrialized buildings or related fields. An equivalent combination of training and experience will be considered in lieu of education. Prefer Certified Building Official (CBO), or certificates in trades' inspection and/or plan review or ability to obtain certifications within 18 months of employment. Valid driver's license required.

TO BE CONSIDERED FOR THIS POSITION, YOU MUST COMPLETE A STATE APPLICATION THROUGH THE ONLINE EMPLOYMENT SYSTEM <https://jobs.agencies.virginia.gov>, BY SATURDAY, DECEMBER 17, 2016 11:59 P.M., EDT.

For additional information please contact our Human Resource Office, at (804) 371-7000

An Equal Opportunity Employer

Women, Minorities, Veterans and people with disabilities are encouraged to apply. Requests for reasonable accommodations will be provided to applicants in order to provide access to the application and/or interview process.
